

**ARTS COUNCIL OF NORTHERN IRELAND
and
COMMUNITY RELATIONS COUNCIL**

**PROMOTING INTER-CULTURALISM PROGRAMME
GUIDANCE NOTES**

Application Deadlines:
4.00 pm Monday, 31 January 2005
4.00 pm Thursday, 24 February 2005

PROMOTING INTER-CULTURALISM PROGRAMME GUIDANCE NOTES

Aims and Objectives of the Scheme

The Community Relations Council and the Arts Council of Northern Ireland have established this programme to aid cultural diversity projects. This funding is intended to help black and minority ethnic groups, and local community and voluntary groups involved in working with black and ethnic minority groups, throughout Northern Ireland develop their capacity to engage in arts projects which achieve the following objectives:

1. to promote greater awareness and understanding of the contribution that black and minority communities' arts and cultural expression make to the wider society;
2. to provide opportunities for black and minority ethnic communities to work with local communities on arts and cultural projects which promote inter-cultural understanding;
3. to encourage collaborative working, through arts and cultural activity, between black and minority ethnic communities and local communities;
4. to promote models of good practice for cultural diversity work in Northern Ireland, including the building of networks of trust and co-operation and developing relationships with other arts organizations.

Who can apply?

Locally-based black and ethnic minority

Arts groups or local groups working with black and ethnic minority organisations.

What you can apply for

Grants may be awarded towards the following:

- Fees for performers, trainers, speakers, artists or facilitators
- Travelling costs within Ireland and Britain
- Accommodation for performers/trainers/speakers/artists/facilitators
- Renting appropriate venues
- Creche provision
- Resource materials
- Translation services
- Organisation of events
- Hire of appropriate equipment

What you cannot apply for:

Ongoing costs, eg salaries
Major capital expenditure
Competitions
Religious services
Purchase of musical instruments
Profit distributing schemes
Retrospective events
Party political activities
Travel outside Ireland and Britain

We will not give awards for goods or services that you order or receive, or for events which start, before the date of our award letter.

How much money is available?

The Arts Council of Northern Ireland and the Community Relations Council have established a fund of £100,000.

How much can you apply for?

The maximum grant available under this programme is £10,000.

Programme Deadlines and Decision DatesClosing date

4.00 pm Monday, 31 January 2005

4.00 pm Thursday, 24 February 2005

Decision by

18 February 2005

25 March 2005

How are decisions made?

- All applications will be assessed on their merits against the criteria as listed above.
- Depending on the level of funds available, it may not be possible for the Arts Council to support all applications which simply meet the relevant criteria. Under such circumstances applications which – in the opinion of the Arts Council/Community Relations Council – best meet the criteria set out in these Guidance Notes, will be successful.

Is the decision final?

The Arts Council operates a review procedure details of which are on the Arts Council's website www.artscouncil-ni.org. You can also obtain copies of the procedure directly from the Council.

Monitoring and Evaluation

It is a condition of any grants awarded that the Community Relations Council/Arts Council of Northern Ireland receive monitoring and evaluation information after the project has taken place. You will be sent a monitoring and evaluation form to assist the process.

How will payment be made?

Successful applicants will receive 90% of the awarded amount within 10 days of the date of the award letter. The balance of 10% will be paid on receipt of the End of Project Monitoring and Evaluation Report.

Completed Application forms should be returned to:

**Community Relations Council
6 Murray Street
BELFAST
BT1 6DN**

REMEMBER TO KEEP A COPY FOR YOUR RECORDS

These Guidance Notes and the relevant application forms are available on request in large print format, disk and audiotape and also on the Arts Council's website: <http://www.artscouncil-ni.org>