



## Funding Review Form

This Form must be completed, signed and returned to the Funding Reviews Administrator, Arts Council of Northern Ireland, Linen Hill House, 23 Linenhall Street, Lisburn BT28 1FJ within 15 working days of the date of our letter notifying you of the funding decision.

It is important that anyone completing this form has read and clearly understood the Funding Review Procedure.

**Please note that you cannot ask for a Review against a Council decision that was taken on artistic quality.**

1 Name of Applicant Organisation/Individual

2 Case or Reference number

3 Contact name for Correspondence

4 Address for Correspondence

5. Telephone Nos.: Daytime:

Evening:

Signed: \_\_\_\_\_

Date: \_\_\_\_\_

Reviews will only be considered on the grounds that:

- a) the Arts Council failed to follow its own procedures as described in the Guidance Notes for the particular scheme, a copy of which can be obtained from our website [www.artscouncil-ni.org](http://www.artscouncil-ni.org) or by telephone request from the Funding Reviews Administrator (Tel: 028-9262 3543).

**Or**

- b) if you feel the above procedures are deficient.

Please tick on which grounds you are making this application: a)  b)

Please state below, the grounds and detail upon which you are formally requesting a Funding Review (you may continue on a separate sheet, if necessary).