

Minute 5  
2017/18

## Exemptions

### FOI Exemptions:

Section 2.0 – Pages 1 - 2,	FOI Exemption Section 36
Section 5.1 – Pages 3-5,	FOI Exemption Section 43
Section 6.1 – Page 5,	FOI Exemption Section 43
Section 6.1 – Page 5,	FOI Exemption Section 43
Section 6.1 – Page 5,	FOI Exemption Section 22
Section 6.4 – Page 6,	Data Protection Section 1.1
Section 6.4.1 – Page 6,	Data Protection Section 1.1
Section 6.4.2 – Page 7,	Data Protection Section 1.1

CONFIRMED



**Minutes of the meeting of the Board of the Arts Council  
Held in the Training Room at The Sidings, Lisburn  
On Wednesday 1 November 2017 at 4:15pm**

**1. ATTENDANCE**

**PRESENT**

John Edmund (Chair), Katy Radford (Vice Chair) Paul Mullan, Noelle McAlinden, David Alderdice, Katherine McCloskey

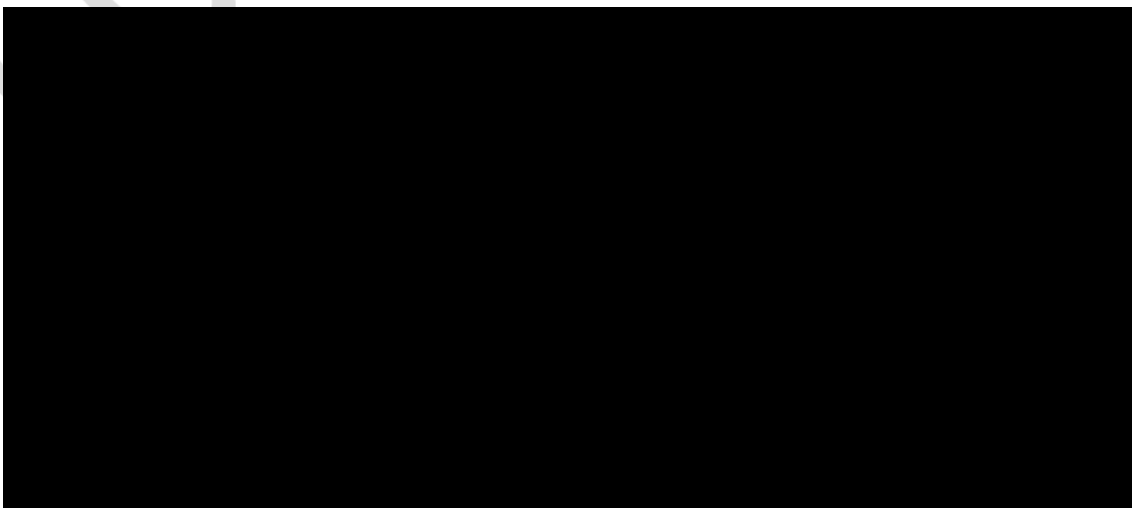
**IN ATTENDANCE**

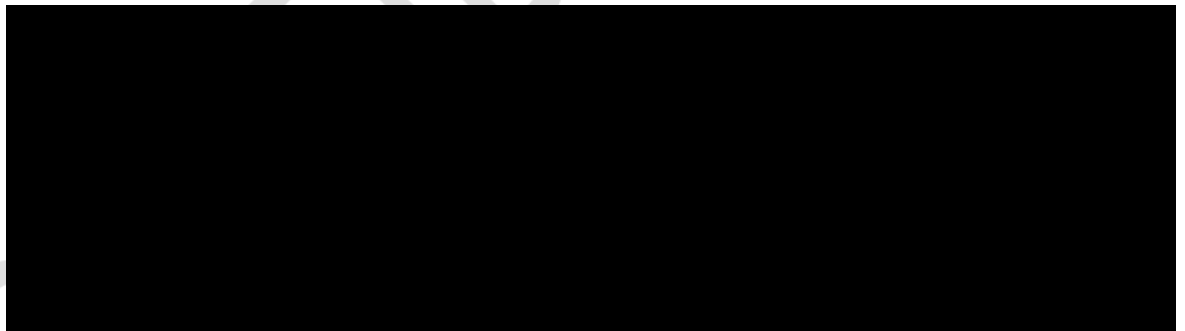
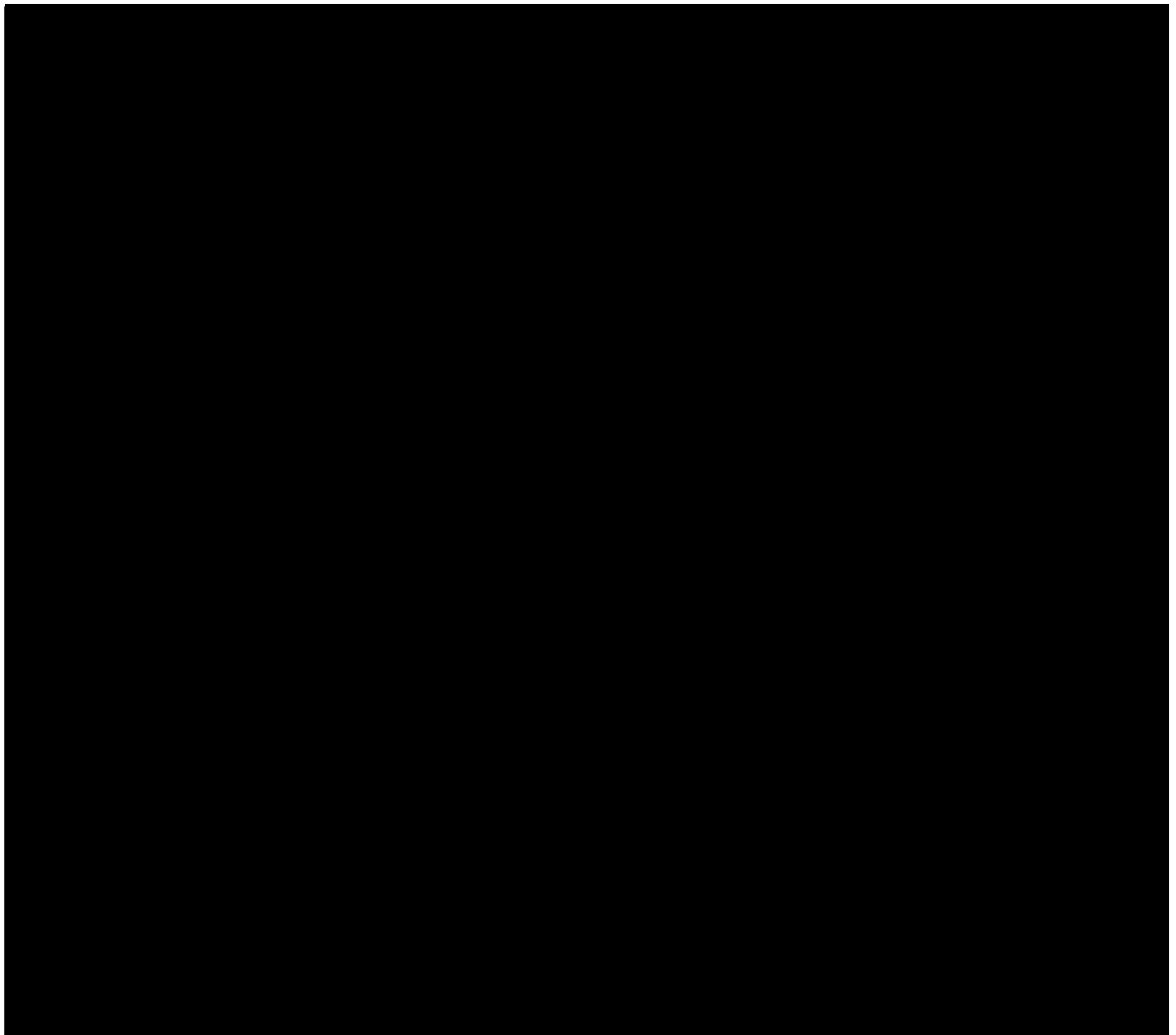
Roisin McDonough (Chief Executive)  
Lorraine McDowell (Director of Operations)  
Nick Livingston (Director of Strategic Development)  
Noirin McKinney (Director of Arts Development)  
Geoffrey Troughton (Director of Finance and Corporate Services)  
Joanne Wright (Assistant to the Board and Directors)

**APOLOGIES**

Cian Smyth, Leon Litvack, Siun Hanrahan, Anna Carragher

**2. DECLARATIONS OF INTEREST**





**3. PREVIOUS MEETING**

**3.1 Minutes of the previous meeting – 26 April 2017**

Deferred until the 6 December 2017 Board Meeting.

**3.2 Minutes of the previous meeting – 4 October 2017**

Assistant to the Board and Directors to email Board Members to seek approval.

### **3.2 Matters Arising**

Deferred

#### **4. CHAIR'S MATTERS FOR CONSIDERATION / CHAIR'S REPORT**

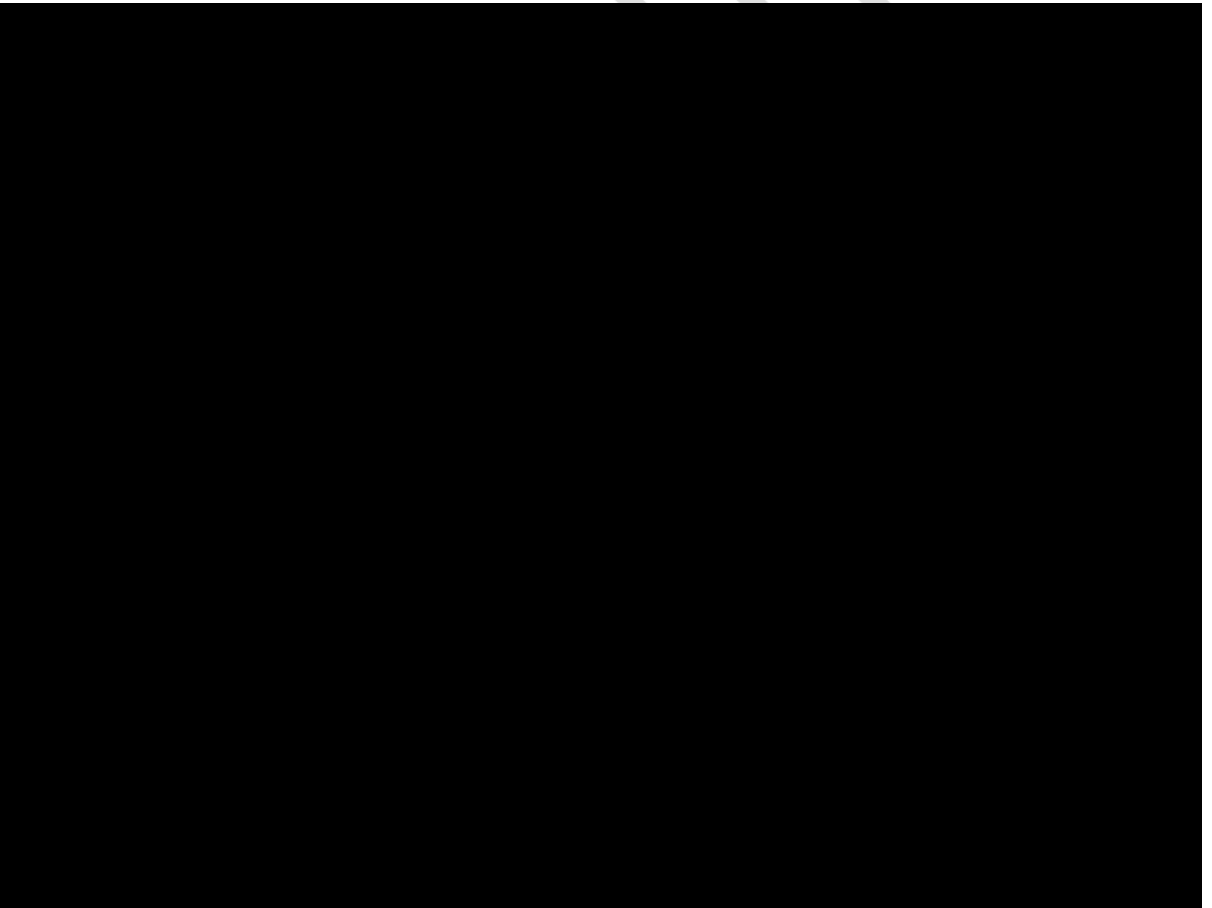
All items deferred.

#### **5. CHIEF EXECUTIVE'S REPORT**

The Board noted the document.

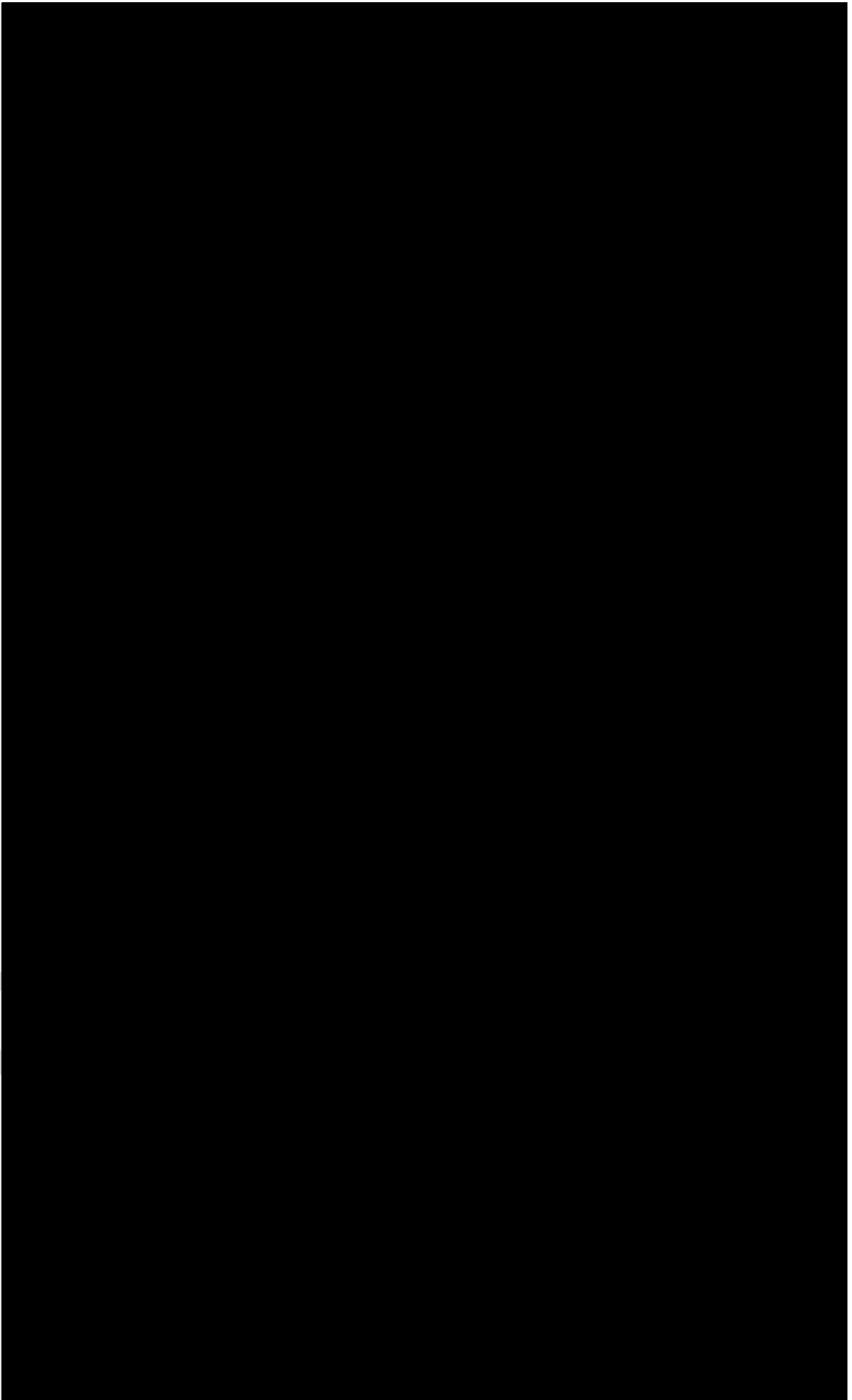
##### **5.1 The MAC**

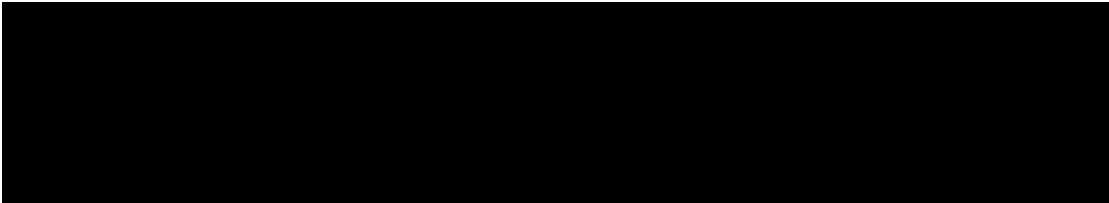
The Chief Executive advised the Board that since her report two meetings had been scheduled which she would be attending. She explained one meeting is an update meeting with Belfast City Council and the other meeting is with the project board to look at the implications of the capital works on the façade.



The Chief Executive advised she has offered to meet with The MAC and will keep the Board informed.







Items 5.2 – 5.4 – Noted by the Board

**6. FINANCIAL UPDATE**

The Board noted the document.

**6.1 Financial Report**

The Director of Finance and Corporate Services advised that the report had been presented at the joint meeting of the Finance and Capital Committee and the Grants Committee.

The Director of Finance and Corporate Services advised that the risks continue to be the premises and IT



The Director of Finance and Corporate Services advised Lottery remains over-committed at the end of August 2017 but he advised the return for good causes in August 2017 exceed the previous figures for the past two years.



## **6.2 Draft Reports To Those Charge With Governance**

### **6.2.1 Draft Lottery RTTCWG**

Noted by the Board

### **6.2.2 Draft Exchequer RTTCWG**

Noted by the Board

## **6.3 Going Concern**

The Director of Finance and Corporate Services took the Board through the document. He explained that it is the assessment that goes before the accounts and a statement is produced which considers all information about the future which is at least, but not limited to, 12 months from signing the financial statements.

The document was approved by the Board.

## **6.4 Final Audited Accounts**

The Director of Finance and Corporate Services explained that the pre-audited accounts had previously been circulated to the Board at the Meeting on 6 July 2017 and the audited accounts had been reviewed and recommended to the Board by the Audit and Risk Committee which met on Monday 30 October 2017. This was confirmed by Board Member [REDACTED] who is also a member of the Audit and Risk Committee.

The Director of Finance and Corporate Services advised members of the resolution placed on the table for the signing of the accounts.

### **6.4.1 Lottery Accounts 2016/17**

It is hereby resolved that the Lottery Accounts for the year ended 31 March 2017 be and are hereby approved and that the Chief Executive as Accounting Officer signs accordingly.

Proposed by Board Member [REDACTED] and seconded by Board Member [REDACTED].

Document approved by the Board

### **6.4.2 Exchequer Accounts 2016/17**

It is hereby resolved that the Exchequer Accounts for the year ended 31 March 2017 be and are hereby approved and that the Chief Executive as Accounting Officer signs accordingly.

Proposed by Board Member [REDACTED] and seconded by Board Member [REDACTED]

Document approved by the Board

## **7. BUSINESS REPORTING**

### **7.1 Q2 Business Plan Update**

Assistant to the Board and Directors to email Board Members to seek approval.

### **7.2 Communications Report**

Assistant to the Board and Directors to email Board Member for noting

### **7.3 Update on Articulate Programme**

Assistant to the Board and Directors to email Board Member for noting

### **7.4 Update on Articulate Programme**

Deferred until the 6 December 2017 Board Meeting.

### **7.5 Board Work Plan**

Deferred until the 6 December 2017 Board Meeting.

## **8. MATTERS TO NOTE**

### **8.1 Delegated Decisions**

Assistant to the Board and Directors to email Board Member for noting

### **8.2 Risk Register**

Assistant to the Board and Directors to email Board Member for noting

### **8.3 HR Report**

Assistant to the Board and Directors to email Board Member for noting

### **8.4 NI Screen six monthly Report**

Assistant to the Board and Directors to email Board Member for noting

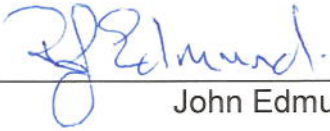
### **8.5 Committee Minutes previously circulated to the Board**

The Finance and Capital Committee Minute – 6 September 2017 and the



Grants Committee Minutes of 22 September 2017 were both circulated to the Board members on 26 October 2017.

The Chair adjourned the meeting at 5:07pm

Signed:   
John Edmund (Chair)

Date: 17 January 2018  
17 January 2018